

# SHANNON M. BENZING

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## • PROFILE

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Production Manager with 9 years of experience at Rockwell Collins. Extremely organized and dependable leader with excellent communication skills. Hard-working and self-motivated; known to motivate others through positive energy. Adapt to multiple tasks with the willingness and capability to learn new skills.

## • EDUCATION

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*B.S. (Business Management: Business Administration)*  
*University of Northern Iowa, Cedar Falls, IA*

*Graduation: December 2005*  
*GPA: 3.57*

## • WORK HISTORY

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*Production Manager*

*(February 2011 -Present)*

**Rockwell Collins, Decorah, IA**

- Provided Leadership both exempt and non-exempt employees
- Salary Planning, performance review and development plans

Achieved safety, quality, cost, & schedule goals.

- Developed a strong working relationship based on open and honest communication with teams.
- Demonstrated behaviors consistent with operation's core beliefs and values.
- Motivated teams to achieve their full potential through Next Generation Teaming.

Drove continuous improvement in support of the Lean Transformation plan

- Led GLU Airbus Gress, customer requirements
- Led 5S lean events with my teams
- Facilitated GLU Value Stream and RPI's

*Production Facilitator*

*(May 2008 -Present)*

**Rockwell Collins, Decorah, IA**

Provided Leadership to manufacturing area

- Achieved safety, quality, cost, & schedule goals.
- Developed a strong working relationship based on open and honest communication with teams.
- Selected, developed, and evaluated personnel.
- Demonstrated behaviors consistent with operation's core beliefs and values.
- Motivated teams to achieve their full potential through Next Generation Teaming.

Drove continuous improvement in support of the Lean Transformation plan

- Led RCU/Controls Value Stream, Juki/Vapor Phase RPI.
- Participated in ARC-210 Lean Cost Reduction Initiative.

*Machined / Sheet Metal Buyer*

*(November 2006-May 2008)*

**Rockwell Collins, Cedar Rapids, IA**

Collaborated with vendors

- Resolved issues and followed through with solutions
- Monitored supplier rates as to production capability, performance and delivery
- Prepared weekly shortage reports for Electro-Mechanical and Material Purchasing Group.

Added parts to Schedule Agreement/ Consignment

- Participated in contract negotiations with RCI suppliers toward the capture of all TCO opportunities.
- FY08- Total Cost Savings- \$3,845,850.60

Collaborated with the category team to co-develop a solid fact base on market intelligence

Ran lot adjustment reports

- Evaluated on-time supplier delivery

Involved in the Electronic FAI/Process Control "Lean Event"

- We want to develop a standard process for our suppliers to complete First Article Inspections.

Involved in the Mentoring Program

- Helping Manufacturing/Procurement understand how they relate to each other

Recommended and selected suppliers

- Evaluated bids

- Negotiated price and delivery
- Placed buys

Trained suppliers on how to use the E-Portal

Settled with suppliers regarding:

- Damage claims, rejections, cancellations, and engineering changes

*Sr. Buyer Assistant*

*(April 2006- November 2006)*

**Rockwell Collins, Cedar Rapids, IA**

Collaborated with vendors

- Resolved issues and followed through with solutions
- Expedited parts for on-time delivery

Added part numbers to Consignment/Schedule Agreement

- Participated in contract negotiations with RCI suppliers toward the capture of all TCO opportunities.
- 74 part numbers for a total cost savings of \$248, 902.72

Collaborated with the commodity team to co-develop a solid fact base on market intelligence

Bid Requests

- Worked with vendors to get quotes and entered the quotes into SAP

Ran lot adjustment reports

Involved in the Material Intranet Transaction Program

- Lean Event to reduce buyer's time in SAP
- Combine transactions and reduce the number of screens in SAP

Purchased parts

- Reviewed error messages on the E-Portal (ERFQ/APO)
- Received quotes from the suppliers
- Amortized NRE tooling charges into the price

Trained suppliers on how to use the E-Portal

Returned parts back to the suppliers

- Z-Buy/Rtv's
- Problem Receipts

*Temporary Administrative Professional*

*(January 2006-April 2006)*

**Rockwell Collins via Volt Services, Cedar Rapids, IA**

Created request for proposal packages to be sent to 31 suppliers

- Expedited suppliers for responses to request for proposal
- Created Fed Ex shipping labels and mailing kits

Requested quotes, filed, typed amendments and cover letters

Reviewed technical drawings for core material, part numbers, and manufacturer information

Experience with SAP

- Created Purchase Orders and Change Orders

Coordinated business travel and expense reports

*Rental Event Coordinator*

*(May 2004-January2006)*

**The Supervisors' Club, Waterloo, IA**

Scheduled events and met with clients

Created event summaries

- Income / expense reports

Assisted the Facilities Administrator with activities

Scheduled house managers, bartenders, and commissary

Created and updated the membership list

Maintained inventory

*Cashier, Waitress, Bartender*

*(1998-2003)*

**"Old Rossville Store", Waukon, IA**

Gained knowledge on the importance of customer satisfaction

Exerted exceptional customer service

*Learned the overall aspects of Business Management*

- **COMPUTER SKILLS**

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MS-Office, MS-Windows, Internet, SAP

- **LEADERSHIP ACTIVITIES**

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Lean Principal Certified  
Lean Champion Certified  
Lean Associate Certified  
Employee Appreciation Leader

- **REFERENCES**

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Available upon request